



JOB DESCRIPTION

Job Title:	Youth Services Cook
Contracted Time:	School Holiday Times (flexible to your availability)
Hours:	25 Hours per Week
Pay:	£15 per hour
Responsible to:	Youth Services Manager

JOB PURPOSE

We are currently seeking a cook to join Queen Crescent Community Association's Youth Services team in preparing delicious meals in our youth centre kitchen. We offer free, hot, healthy meals to the young people who attend our holiday programmes. The ideal candidate will have a passion for planning and cooking healthy and delicious meals that young people will appreciate, and an overall belief in the importance of youth work to support the wellbeing of disadvantaged young people.

DUTIES AND RESPONSIBILITIES

- Oversee all kitchen operations during shifts
- Plan a variety of recipes that young people will enjoy and that will support a healthy lifestyle for them
- Prepare a variety of meals according to food safety standards
- Develop and maintain positive relationships with all young people
- Meet young people's individual dietary needs upon request
- Ensure effective safeguarding of young people during all cooking processes
- Undertake relevant administrative duties including monitoring and evaluation of the service and recording outcomes

SCOPE OF ROLE

- QCCA provides a range of services for the community and works with external partners in the voluntary and statutory sectors. QCCA Youth Services is based at The Dome, a purpose built youth and sports centre which contains a gym, music studio, computer room and large indoor multi-use sports hall.
- The post holder will work as part of the Youth Services team
- The post holder will support the food-based aspect of our programmes.

PERSONAL SPECIFICATION

Requirements	Essential	Desirable
Level 2 Food Hygiene Certificate		*
Minimum 1 years experience working in a restaurant or similar environment	*	
Knowledge of various cooking methods and procedures	*	
Able to work as a member of a team	*	
Able to work on own initiative	*	
Able to engage and develop relationships with young people	*	
Excellent communication and listening skills	*	
Commitment to equality and diversity	*	

Willingness to undertake training and continuing professional development	*	
Punctual and reliable	*	
Experience of working with young people with challenging behaviour		*

EQUAL OPPORTUNITIES

QCCA is committed to ensuring equality of opportunity and fair treatment regardless of age, disability, race, sex, religion or cultural beliefs, gender reassignment, marital status and civil partnership, sexual orientation or pregnancy and maternity. We value candidates with a variety of backgrounds and experiences, and encourage qualified candidates from all backgrounds to apply.

HEALTH AND SAFETY

All staff have a responsibility to ensure the health and safety of all persons accessing QCCA services and/or facilities. QCCA practices safe systems of work in accordance with its Health and Safety Policy. All job offers are contingent on DBS results and references.

TO APPLY

Please send your CV to QCCA’s Youth Services Manager at: naomi@qcca.org.uk .

CONTACT

For all questions related to the position, or to request needs-based modifications to the application process, please contact QCCA’s Youth Services Manager Naomi at: naomi@qcca.org.uk , or call 020 7267 6635.

